



## Campus Accessibility Checklist

Use this checklist to evaluate a building on campus for its accessibility. A measuring tape may be needed for some activities. Return completed form to the Services for Students with Disabilities office on the 4<sup>th</sup> floor of the Student Services Building or email results to [ssd@austin.utexas.edu](mailto:ssd@austin.utexas.edu).

### Building Being Evaluated:

This checklist is based on the four priorities recommended by the Americans with Disabilities Act regulations

Priority 1: Accessible **approach and entrance**

Priority 2: Access to **goods and services**

Priority 3: Access to **rest rooms**

Priority 4: Any **other measures** necessary

## Exterior of Building

### Accessible Approach/Entrance

People with disabilities should be able to arrive on the site, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including people with disabilities.

Y\_\_N\_\_ Is there a route of travel that does not require the use of stairs?

Y\_\_N\_\_ Can all objects protruding into paths be detected by a person with a visual disability using a cane? (**In order to be detected** using a cane, an object must be within 27 inches of the ground. Objects hanging or mounted overhead must be higher than 80 inches to provide clear head room)

Y\_\_N\_\_ Do curbs on the route have curb cuts at drives, parking, and drop-offs?

Y\_\_N\_\_ If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance?

Y\_\_N\_\_ Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?

Y\_\_N\_\_ Does the accessible entrance provide direct access to the main floor, lobby, or elevator?

Y\_\_N\_\_ Is the door handle no higher than 48 inches and operable with a closed fist?

**The "closed fist" test for handles and controls:** Try opening the door or operating the control using only one hand, held in a fist. If you can do it, so can a person who has limited use of his or her hands.

Y\_\_N\_\_ Are there automatic buttons to open doors? [Required for doors requiring more than 5lbs of force to open]

Comments:

### Parking and Drop-Off Areas

Y\_\_N\_\_ Are an adequate number of accessible parking spaces available? (the table below gives the requirements for new construction and alterations)

**Total spaces to Accessible Spaces**

1 to 25=1 space      26 to 50= 2 spaces      51 to 75= 3 spaces      76 to 100= 4 spaces

**At least one of every 8 accessible spaces** must be van-accessible (with a minimum of one van-accessible space)

Y\_\_N\_\_ Are the accessible spaces closest to the accessible entrance?

Y\_\_N\_\_ Are accessible spaces marked with the International Symbol of Accessibility? [Wheelchair symbol]

Y\_\_N\_\_ Are there signs reading "Van Accessible" at van spaces?

Comments:



## Campus Accessibility Checklist

### Interior of Building

#### Seats, Tables, and Counters

- Y\_\_N\_\_ Are the aisles between seating (other than assembly area seating) at least 36 inches wide?
- Y\_\_N\_\_ Are the spaces for wheelchair seating distributed throughout?
- Y\_\_N\_\_ Is there a portion of counters that is no more than 36 inches high, or is there space at the side for passing items to customers who have difficulty reaching over a high counter?
- Y\_\_N\_\_ Are all aisles and pathways to materials and services at least 36 inches wide?

Comments:

#### Elevators

- Y\_\_N\_\_ Are there ramps, lifts, or elevators to all public levels?
- Y\_\_N\_\_ Are there both visible and verbal or audible door opening/closing and floor indicators?
- Y\_\_N\_\_ Is there a sign on both door jambs at every floor identifying the floor in raised and Braille letters?
- Y\_\_N\_\_ Is the emergency intercom identified by Braille and raised letters?
- Y\_\_N\_\_ Is there clear access to elevator buttons (no magazine racks or trashcans in front of buttons)?

Comments:

#### Restrooms

- Y\_\_N\_\_ If rest rooms are available to the public, is at least one rest room fully accessible?
- Y\_\_N\_\_ Are there signs at inaccessible rest rooms that give directions to accessible ones?
- Y\_\_N\_\_ Is there Braille to identify rest rooms?
- Y\_\_N\_\_ Are doors equipped with accessible handles (operable with a closed fist), 48 inches higher less?
- Y\_\_N\_\_ Is the stall door operable with a closed fist, inside and out?
- Y\_\_N\_\_ Is there a wheelchair-accessible stall that has an area of at least 5 feet by 5 feet, clear of the door swing, OR is there a stall that is less accessible but that provides greater access than a typical stall (either 36 by 69 inches or 48 by 69)
- Y\_\_N\_\_ In the accessible stall, are there grab bars behind and on the side wall nearest to the toilet?
- Y\_\_N\_\_ Can the faucet be operated with one closed fist?
- Y\_\_N\_\_ Are soap, other dispensers, and hand dryers within reach ranges and usable with one closed fist?

Comments:

#### Miscellaneous

- Y\_\_N\_\_ Is there one water fountain with its spout no higher than 36 inches from the ground, and another with a standard height spout (or a single "hi-lo" fountain)?
- Y\_\_N\_\_ Are TVs displaying announcements captioned?

Comments:

#### Classroom

- Y\_\_N\_\_ Is there an accessible desk/table space in each classroom (with no attached chair)?
- Y\_\_N\_\_ Is there Braille labelling near each room to indicate room numbers?
- Y\_\_N\_\_ Is there an easily accessible route to the front of the classroom wide enough for a wheelchair?

Comments: